

Experience

Slickdeals

Business Intelligence Intern; Las Vegas, NV – June 2013 - Present

- Leading a study on creating key performance indicators on partnerships and front page content management to gain quantitative understanding of core revenue drivers. Knowledge from study contributed to gross sales increase of 52% YoY in first month of report release.
- Improved reporting format for sales and commission analytics to allow senior executives a clearer outlook on threads and current longevity of weekly newsletters.

University of Nevada, Las Vegas

Computer Support Specialist; Las Vegas, NV – August 2011 - January 2014

- Researching and performing patron feedback analysis, operational monitoring and error resolution to reduce process latency on 3 computer labs across 2 buildings and over 60 stations. Participated in the campus-wide distributed team to migrate student data from legacy systems in spring 2013 and provided application support for students during the initial rollout period.

Bank of America

Banking Center Teller; Las Vegas, NV – July 2011 - August 2012

- Improved data security and prevented unintentional information disclosure by optimizing the inflow, storage, and outflow process of merchant deposit receipts.
- Received Teller Operational Excellence Bronze Award and Banking Center Operational Excellence Gold Award for top achievements in customer satisfaction, compliance and new relationship acquisitions in the regional market.

Education

Bachelor of Science in Business Administration, concentration in Economics

University of Nevada, Las Vegas

Dean's Honor Roll List recipient, Major GPA: 3.4/4.0, Expected May 2014.

Cross-registered in graduate level coursework in Economics.

Activities

Managing Director, Rebel Venture Fund – June 2013 - Present

- Leading due diligence teams consisting of undergraduate students and MBA candidates to review possible investment leads and author investment recommendations for the student-run university venture capital fund. Contributed to devise the operations document of the fund at the early stages of the organization's establishment.

Chief of Staff, Enactus UNLV – August 2013 - Present

- Coordinated and executed key strategic initiatives for the organization including a restructuring of the organization website, improving member participation rates, as well as liaising with companies to establish partnerships.

Projects

Cost of Tuition and Quality of Education Study - Economic Research (2014)

- Ongoing research on determining the validity of using cost of tuition as an effective signal to suggest the quality of education one would receive. Senior capstone professional paper.

Information System Planning and Design - Business Intelligence (2013)

- Applied formal data modeling techniques to design and describe a database using the entity-relationship diagram for the fictional company of Dunder Mifflin in a collaborative team of five people. Created templates of work streams and reports to deliver performance metrics.

Skills

SQL, Tableau, Excel, Fluency in Mandarin and Cantonese Chinese

References

Available upon request.